



# Dovedale Primary School

*'Imagine, Believe, Achieve'*

## Diary Dates

### September

**Monday 4th** —school re-opens at 8.40am

**Wednesday 20th** — 1.30pm Reception parents—Stay and Play session

**Wednesday 20th** — meet the teacher straight after school .

**Friday 29th**—9am MacMillan coffee morning —all welcome in the junior hall

### October

**Saturday 14th**—10am-12.30pm -Open morning for prospective parents for September 2024

**Monday 23rd**— individual photographs. Siblings can be photographed after school.

**Tuesday 24th**—2pm Year 1 Learn and Explore session for parents to attend

**Tuesday 24th**—5S Parent/Carer evening from 3.30pm

**Wednesday 25th**— Parent/Carer evening from 3.30pm

**Thursday 26th**— Parent/Carer evening from 3.30pm

**A full list is on page 4**



## Welcome

Welcome back to another year at Dovedale. Welcome to all our new Reception children and parents/carers and the other children who have joined us through the school. I hope that you all had a lovely holiday and had a good break.

It is lovely to see the children returning to school so smartly kitted out in their uniform. We appreciate that this is a costly time of year so we would really like your help to ensure your child keeps all their clothing and equipment with them by clearly labelling it. Any lost property **without a name** will be placed on the grey gates opposite the school office or in the lost property bins which are also opposite the school office. Staff are trying to remind children to take home everything they have brought to school and we would ask that you give your child/ren the same message. It is really important that children learn to look after all their belongings from an early age. Any late items given to the office will be taken to the children at breaks or lunchtimes.

## Eco School Success

Over the summer we were delighted to hear that we have been awarded the Eco Schools Award. A huge thank you to Mrs Newby who led the award with our very proactive Eco Warriors. We look forward to developing this award during the coming year. Congratulations!



## Staff News

It is a pleasure to welcome Miss Sorcha McNally to our Year 1 teaching team and Ms Lindsey Povall to our Year 4 teaching team. Congratulations to Miss Chadwick who got married during the summer and is now Mrs Turner.

## Safe and Courteous parking

**Please help us to keep our children safe, and to maintain our good relationships with our neighbours by parking legally and courteously around the school. Even better is to park a little further away and enjoy a walk!**

**Thank you for your support.**

## Saturday 14th October—Open Morning

We will be opening our doors from 10am to 12 noon for prospective parents and children who are trying to decide which school to choose for their child. If you know anyone with pre-school children please let them know the above date and time.

## Staffing Structure

Below is the structure of our school:

**Head Teacher**—Mr Nik Smith

**Deputy Head Teachers**— Mrs Joanne Jones

**Assistant Head Teacher for Inclusion** —Mrs Issy Edain

**Assistant Head Teacher and Year Group Leader for Year 5**—Mr Matthew O’Toole

**Assistant Head Teacher and Year Group Leader for Year 5** —Mrs Holly Dwan

**Assistant Head Teacher and Year Group Leader for Reception** — Mrs Dee Newby

**Year Group Leader for Year 1**—Miss Kate Graham

**Year Group Leader for Year 2** —Mr Thomas Burton

**Year Group Leader for Year 3** —Mrs Claire Evans

**Year Group Leader for Year 4**—Mr Andrew McLaren

**Year Group Leader for Year 6**—Mr Lee Hamlett

**Pastoral Support** — Mrs Michelle Fox (Pastoral Support Leader) Mrs Sue Keogh and Mrs Dawn Murphy

At the beginning of a school year it is a good time to remind parents that we operate an open door policy and actively encourage you to come in and share any concerns or worries that you may have. We do have a procedure for this which we would ask that you follow. In the first instance please see your child’s teacher as they spend all day with your child and know what happens throughout the day. If you are not happy after seeing your child’s teacher you will be referred to the Year Group Leader who is responsible for overseeing the year group. Following this it will then be escalated to the Senior Leadership Team. At the beginning of the school day there will always be a member of the schools’ senior leadership team around the school if you need to speak to them.

We would ask that class Dojo is used to report message etc. If you have any worries or concerns please see the teacher face to face or ring the office who can make an appointment for you to see the class teacher. Thank you.

## PPA Afternoons

Teachers are all entitled to planning, preparation and assessment time within the school day. This is vital as it enables our team of teachers to meet weekly to plan together. Each year group will have an afternoon of a variety of activities during this time which are lead by qualified teachers and coaches. In the junior department the children will be participating in Music, Computing, French and P.E. In years 1 and 2 children will participate in Music, P.E, computing and PSHE. Reception children will participate in Music and P.E.

Monday	Tuesday	Wednesday	Thursday	Friday
Year 5	Year 3	Year 2 and Year 4	Year 1 and Year 6	Reception

## Keeping Healthy

Please encourage your child to bring in their named water bottle each day. EYFS and KS1 children get a piece of fruit under the government scheme but junior children do not. Junior children can bring in a healthy snack—fruit, dried fruit, vegetables or a cereal bar are acceptable, but **NO** sweets, crisps or chocolate; this need to be placed in the class snack box not in packed lunch boxes.

### Attendance and Punctuality

Attendance and punctuality are essential for children to make progress. As a school we encourage children to be in school as much as possible and to be punctual. The school gates open at **8.40am** each morning in both the infant and junior department and will close at **9am**. If your child is late you need to report to the main office with your child. Children arriving after the register has closed, 9.10am, will have the late recorded as an unauthorised absence. This means that if your child starts to have a pattern of 'unauthorised' absences due to lateness they will be referred to the Education Welfare Officer which could result in a fixed penalty notice.

If your child is just a bit under the weather please send them into school—we will always contact you if they need to come home. If your child has vomited or has diarrhoea we need to ask you to keep them off school for a full 48 hours after the symptoms have ceased so that the bug is not passed on.

Please note that we **do not authorise any** holidays in term time and any absence will be referred to the Educational Welfare Officer for a fixed penalty notice.

Term dates for the rest of this academic year are below. Dates for 24-25 are on the school website.

### Mobile Phone Policy

Children are not allowed mobile phones in school. However, if you feel your child needs to have a phone, for example they walk to or from school on their own this needs to be put in writing to your child's teacher. The phone needs to be handed to the teacher at the start of the day and returned at home time.

### Other reminders

Please can you ensure that children have their hair tied up if it is longer than shoulder length.

Gold or silver studs are the only earrings which can be worn. No bracelets or necklaces.

Please remove any nail varnish from children ready for the school week.

### Term dates for the academic year **2023-2024**

Below are the dates for the next academic year. We are unable to authorise holidays during term time, any parents taking holidays will be subject to a fixed penalty notice.

#### Autumn Term 2023

Term – Monday 4<sup>th</sup> September – Wednesday 20<sup>th</sup> December

Half Term - Monday 30<sup>th</sup> October – Friday 3<sup>rd</sup> November

INSET days (school closed) – Friday 1<sup>st</sup> September, Thursday 21<sup>st</sup> December and Friday 22<sup>nd</sup> December

#### Spring Term 2024

Term – Tuesday 9<sup>th</sup> January – Thursday 28<sup>th</sup> March

Half Term – Monday 12<sup>th</sup> February – Friday 16<sup>th</sup> February

Easter break – Friday 29<sup>th</sup> March – Friday 12<sup>th</sup> April

INSET days (school closed) – Monday 8<sup>th</sup> January

#### Summer Term 2024

Term - Monday 15<sup>th</sup> April – Friday 19<sup>th</sup> July

School Closed

Monday 6<sup>th</sup> May – Bank Holiday

Half Term – Monday 27<sup>th</sup> May – Friday 31<sup>st</sup> May

INSET Days (school closed) - Monday 22<sup>nd</sup> July

Each class has Class Dojo—please register to join this.

**Telephone**—733 4232 **e mail**—admin@dovedaleprimary.co.uk **website**— www.dovedaleprimary.co.uk

### Calendar of school events

We have put together a calendar of events for the autumn term. You will receive one of these at the beginning of the spring and summer terms. As you will appreciate this is not an exhaustive list and does not include visitors or trips.

Month	Date	Year group	Activity
<b>September</b>	Wednesday 20.9.23	Reception parents	Stay and Play – 1.30pm – 3pm – enter via the gate on Dovedale next to the garage.
	Wednesday 20.9.23	All classes	Meet the teacher straight after school.
	Friday 29.9.23	Parents	MacMillan Coffee morning in the junior hall 9am – 10am ALL WELCOME!
<b>October</b>	Thursday 5.10.23	All classes	Poetry Day
	Monday 9.10.23	Year 6 parents	Parents are invited to a SATs meeting at 5.30pm to explain about the tests. Presentation will be on the website
	Saturday 14.10.23	New Parents	Open morning from 10am-12 noon for prospective parents for 2023
	Thursday 19.10.23	Whole School	Donations for South Liverpool Food Bank – details to follow
	Monday 23.10.23	All classes	Individual photographs for all children
	Tuesday 24.10.23	Year 1 parents	Learn and Explore 2-3pm
	Tuesday 24.10.23	5S	Parents’/ Carers evening from 3.30pm
	Wednesday 25.10.23	Whole School	Parents’/Carers’ evening from 3.30pm
	Thursday 26.10.23	Whole School	Parents’/Carers’ evening from 3.30pm
	Friday 27.10.23	Whole School	School closes at normal time for half term
	Tuesday 31.10.23	Year 6	Closing date for secondary school applications
<b>November</b>	Monday 6.11.23	Whole School	School re-opens at 8.40am
	Thursday 9.11.23	Year 3 parents	Create and See with Y3 – 2-3pm
	Friday 24.11.23	Year 2 parents	Discover and Do – 2-3pm
<b>December</b>	Monday 18.12.23	RR and RNH	Nativity for parents at 9.15am
	Tuesday 19.12.23	RM and RJ	Nativity for parents at 9.15am
	Tuesday 19.12.23	Whole School	Christmas Party Day
	Wednesday 20.12.23	Whole School	School closes after lunch for the Christmas holidays